

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - NOVEMBER 14, 2019**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderwoman Susan Johnson	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Jimmie Jones
Alderman Mike Raney	Alderman Joe Prince
Alderman Bryant Wolfen	Alderman Gary Smith

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second b Alderman Jones to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. At this time Mayor Hassler presented retired art teacher Joy French a certificate of appreciated for the mural she painted illustrating local history and culture on the wall of the Quarry Workers Local 829 hall at Market and Fourth Streets.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Kenny Steiger - Fire Chief (see attached report)

Dave Bova - Community Development Administrator (see attached report)

Gary Roth - Field Operations Supervisor (see attached report)

COMMITTEE REPORTS. Alderman Raney briefed the board on what the committee (Alderman Jones, Wolfen and Raney) have been working on concerning the basement. He explained that their mission at this point is to deliver a report to the rest of the board on what it would take to be able to stay here in the building or look into other properties or even possibly build new. They feel there is no need to improve other areas of the building if the current basement issues cannot be resolved. The recent report from the SCI made a recommendation and a proposal but it is not a design. There is three entirely different approaches that need to be re-evaluated and the best option chosen. Mayor Hassler asked what they wanted to do at this point. Alderman Raney stated they will continue to work towards a solution and report back.

PUBLIC HEARING.

The Ste. Genevieve Board of Aldermen will hold a public hearing to determine if the detached garage structure at 777 Jefferson, owned by Joan Moberly is a public nuisance and if an order of abatement should be issued. Mayor Hassler opened the public hearing at 6:28 p.m. David Bova, Community Development Administrator presented the findings of fact to the Board of Alderman. The property was brought to the City's attention in February, 2019. The owner, Ms. Moberly was contacted and at that time she agreed to work on the property but because of different factors the work was not accomplished. After six months it was time to begin the formal process of declaring it a nuisance. A letter was sent to Ms. Moberly and other owners of the property in July giving them 90 days to abate the property which expired October 26, 2019. Mr. Bova read the nuisance ordinance and said that the detached garage with severely collapsed roof fits the definition. Ms. Moberly addressed the Board stating that she wants to remove the garage but financially she cannot afford to have it removed because she is on fixed income and everyone wants payment in full. Ms. Moberly stated that she would be willing to make payments for the costs associated with the removal of the garage. A motion by Alderman Smith, second by Alderman Jokerst to approve the findings of fact and declare the collapsing garage a nuisance at 777 Jefferson Street allowing City staff to proceed with the formal process. Motion carried 8-0. Mayor Hassler closed the public hearing at 6:44 p.m.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - October 24, 2019
2. APPROVAL OF TREASURERS REPORT - OCTOBER - 2019.
3. RESOLUTION 2020-03. A RESOLUTION APPOINTING SAMANTHA KERTZ TO THE STE. GENEVIEVE PARKS AND RECREATION BOARD.
4. RESOLUTION 2020-04. A RESOLUTION OF THE CITY OF STE. GENEVIEVE ADOPTING THE STE. GENEVIEVE COUNTY ALL-HAZARD MITIGATION PLAN (UPDATED 2018).

Motion by Alderwoman Johnson, second by Alderman Smith to approve the consent agenda as presented with the amendment of Resolution 2020-04 (updated 2019 not 2018) . Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4327. AN ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK FOR THE PURCHASE OF TWO POLICE CARS. 2ND READING. A motion by Alderman Jones , second by Alderman Donovan, Bill No. 4327 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, and Alderman Bryant Wolfen. Nays: None. Motion carried 8-0. Thereupon Bill No. 4327 was declared Ordinance No. 4255 signed by the Mayor and attested by the City Clerk.

BILL NO. 4328. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 7, 2020 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 2ND READING. A motion by Alderman Prince , second by Alderman Jones, Bill No. 4328 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, and Alderman Bryant Wolfen. Nays: None. Motion carried 8-0. Thereupon Bill No. 4328 was declared Ordinance No. 4256 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4329. AN ORDINANCE APPROVING THE PURCHASE OF A CROWN GRAVEL STAR 10' DUMP TRUCK BED FROM WM NOBBE & COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$11,950.00 FOR THE STREET DEPARTMENT. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4329 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen. A motion by Alderman Prince, second by Alderman Smith to proceed with the second and final reading of Bill No. 4329. Motion carried 8-0. A motion by Alderman Wolfin, second by Alderman Jones Bill No. 4329 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4329 was declared Ordinance No. 4257 signed by the Mayor and attested by the City Clerk.

BILL NO. 4330. AN ORDINANCE AMENDING CHAPTER 715: USER CHARGE SYSTEMS; SECTION 715.040 USER CHARGE RATES; OF THE STE. GENEVIEVE MUNICIPAL CODE REGARDING WATER USE CHARGES. 1ST READING. A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4330 was placed on its first reading, read by title only, considered and passed by an 7-1 vote of the Board of Aldermen with Alderman Wolfin voting no.

BILL NO. 4331. AN ORDINANCE AMENDING CHAPTER 715: USER CHARGE SYSTEMS; SECTION 715.140 SEWER CHARGES AND BILLING; SUBSECTION "D" OF THE STE. GENEVIEVE MUNICIPAL CODE REGARDING SEWER USE CHARGES. 1ST READING. A motion by Alderman Smith, second by Alderman Jones, Bill No. 4331 was placed on its first reading, read by title only, considered and passed as amended by an 7-1 vote of the Board of Aldermen with Alderman Wolfin voting no.

BILL NO. 4332. AN ORDINANCE APPROVING A BID PROPOSAL FROM LE UPFITTER, LLC. FOR THE PURCHASE OF SEVEN (7) BODY ARMOUR VESTS FOR THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$6,191.50. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4332 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen. A motion by Alderman Smithy, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4332. Motion carried 8-0. A motion by Alderman Jones, second by Alderman Donovan, Bill No. 4332 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4332 was declared Ordinance No. 4258 signed by the Mayor and attested by the City Clerk.

BILL NO. 4333. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 215: NUISANCES; ARTICLE V; DANGEROUS BUILDINGS BY ADDING SECTION 215.263 PRE HUD MOBILE HOMES. 1ST READING. A motion by Alderman Smith, second by Alderwoman Johnson, Bill No. 4333 was placed on its first reading, read by title only, considered and passed by an 7-1 vote of the Board of Aldermen with Alderman Wolfin voting no.

BILL NO. 4334. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 215: NUISANCES; ARTICLE V; DANGEROUS BUILDINGS; SECTION 215.210: DEFINITIONS. 1ST READING. A motion by Alderman Smith, second by Alderman Jones, Bill No. 4334 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4335. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II, BUILDING CODE; SECTION 500.110, CODES. SUB-SECTION B. INTERNATIONAL RESIDENTIAL BUILDING CODE ADOPTED AS SET FORTH BELOW. 1ST READING. A motion by Alderman Smith, second by Alderman Jones, Bill No. 4335 was placed on its first reading, read by title only, considered and passed by an 7-1 vote of the Board of Aldermen with Alderman Wolfin voting no.

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. A motion by Alderwoman Johnson second by Alderman Jones to allow open burning until December 31, 2019. Motion carried 8-0.

The current Board of Aldermen meeting was suspended at 7:05 p.m. to finish discussion from work session.

CLOSED SESSION. A motion by Alderman Prince, second by Alderman Jones to go into closed session to discuss real estate matters as authorized by section 610.021(2), RSMO. Motion carried 8-0 with the following roll call vote: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith, and Alderman Bryant Wolfin. 7:25 p.m.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 7:49 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
November 14, 2019

- Overlay work is complete. Met with Jokerst Inc. do discuss some adjustments and minor repairs.
- Attended Environmental Quality Committee meeting.
- Met with SCI regarding foundation leaks. They do not recommend any outside testing.
- Met with a potential lease of real estate
- Conferred with Cochran Engineering regarding location of internet antenna on the Progress Parkway water tower and reviewed proposed lease
- Attended Community Television board meeting.
- Attended Tourism Advisory Council meeting..
- Attended Tourism Tax Commission meeting.
- Attended Levy District meeting.
- Attend SEMO Transportation Advisory Council meeting. Advised Eric Bennett of some small grants available for traffic safety equipment and heard a report on the possibility of replacing the Chester bridge is in the 6-8 year range.
- Attended Rental Housing Committee meeting.
- Met with Lakenan regarding cyber security coverage.
- Attended Community Services Forum meeting.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **October** 2019

Calls for Assistance:

- SGFD responded to 13 emergency calls in **October**.
- Total Responses for the year 2019 are **204** calls, **down 1** call from last year.

Staffing:

- SGFD roster is **down 4**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 10/21 on Forcible entry and power hand tools**

Meetings Attended

Ozark Firefighters meeting – **September 26 at Bonne Terre FD – Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

Nothing new to report

Apparatus & Equipment Maintenance:

Nothing new to report

Fire Radio

Nothing new to report:

ISO – Insurance Service Office

- Was here on July 31 for an audit
- I believe everything went well
- Results will probably take 6 months
- Final report date still unknown.

Grants

- 1) Assistance to Firefighters Federal Grant has been submitted
Received the turndown e-mail last week. Not Funded.
Starting to look into the needs for a 2019 grant attempt.
May ask permission to join in a regional Ste Genevieve County/St Francis County grant request. This grant request would be for hose and fittings.
- 2) Looking into our needs for the Community Foundation Grants(Holcim). I have been informed this may be the last year these grants will be available. To be determined.
- 3) **Missouri Dept. of Conservation Grant – Was busy planning 125th and missed the deadline. Will apply next year.**

County Firefighters Assn.:
Nothing to report

Local & State Mutual Aid:
• Nothing to report

Miscellaneous Issues & Events:

We had a very busy month of PR and Education

We had our 125th anniversary as a fire department on October 13th. There was a good turnout with State Fire Marshal Bean, Mayor Hassler, Chief Steiger and Asst Chief Schwent speaking. We had an open house and several demonstrations of our capabilities. The day started at 11:00 am and ran until around 3:00 pm. Everyone in the city and surrounding areas were invited.

Fire Prevention Week Activities included appearances for the following
Valle Kindergarten and Preschool
Ste Gen Kindergarten
Ste Gen 1st Grade
Valle Third Grade
St. Elizabeths Adult Daycare
Parkinsons Support Group at the Hospital
The Learning Center Preschool

We attended the Ste Gen Homecoming Parade
We attended the Mississippi Lime Trunk or Treat
We had candy at the firehouse and I sent our Ranger(UTV) out in the Rozier Addition, International and St Jude Subdivision and handed out candy on Halloween

We attended the Backstoppers night at the Go Cart races and on the same night we had another truck attend the Honor Glow in the Park

KnoxBox Program

Approved Box for – THE POINT- Waiting for install
Ultra Flow – Waiting for the install
Ste. Genevieve Do It Center (2 locations) – Waiting for installs
Audubon Estates – Installed
The Old Academy Building – Installed

The program is slowing building strength and has become a real asset to the department.

We continue to improve our website and post our activities on our Facebook page. We encourage everyone to like and follow us on Facebook.



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

November 2019 Staff Report

Activities for 10/9/19 – 11/12/19

Historic Preservation – Heritage Commission

- Meeting – Oct. 21, 2019
- Approved 4 COAs and further discussed possible “Economic Hardship” ordinance
- Next meeting, Monday, November 18 if needed

Building Department / Code Enforcement

- Occupancy Permits / Inspections 27
- Building Permits Issued 9
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0

Rental Housing Advisory Commission

- Meeting – Nov. 4, 2019
- Recommended adoption of 2 new mobile home related ordinances to BOA
- Will return to quarterly meetings – next meeting in Jan/Feb

Planning & Zoning

- Currently no applications to consider – next meeting Dec. 5 if needed
- Proposed re-zoning of 5 acres on Progress Parkway awaiting legal description from owner
- Public hearing for previously approved SUP008-19 remains planned for Dec. 12, 2019

Board of Adjustment

- Nothing new to report.

Floodplain Management

- Nothing new to report.

Property Maintenance Focus (6/25/18 – 11/12/19 Cumulative)

- Properties Reviewed 208
 - No Issue or Repairs Made 190
 - Repair Plan from Property Owner 18
 - Notice of Violation issued 7
 - Abatement by City 1
-



Street and Park October / November

- Put and take down up tent and stage in Park for event
- Cleaned up after flashflood
- Hauled a load of scrap
- Painted doors on bathrooms in the park
- Painted poles on basketball court
- Clean out ditch at the firehouse
- Cleaned up brush on Front Street that we dumped there during the flashflood when we couldn't get to the brush site
- Put up parking signs at Common Grounds
- Put up no turn signs on Washington and Eighth Street
- *Poured two storm drains on Fourth Street for the paving project*
- Added outlets outside at Main Street Park
- Installed risers on storm drains on Third Street for paving project
- Work on snow equipment
- Installed new sump pump in basement of City Hall. Piped the other sump inside the building so it drains directly into the drain on the outside.
- Started changing down town street lights to LED
- Painted the intersection at Fourth and Market and crosswalks at the rest of the intersections